



Quality Management Systems



Suite de Soluciones integradas

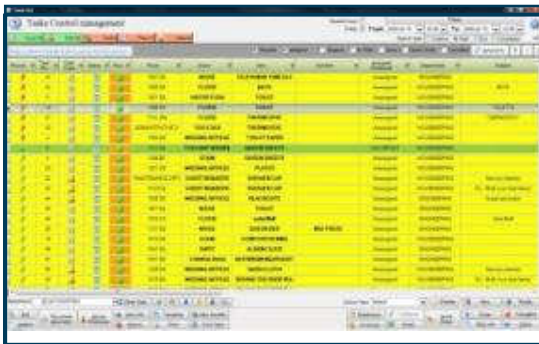
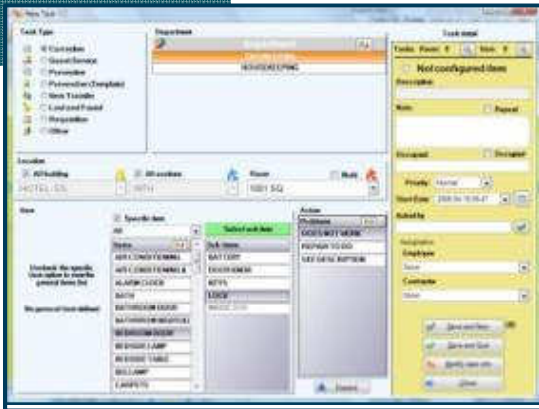
Control de Tareas	Control de Items	Inspección y Auditoría	Lost & Found	Compras e Inventarios
<ul style="list-style-type: none"> ▪ Preventivas ▪ Correctivas ▪ Movimiento de Items ▪ Otras 	<ul style="list-style-type: none"> ▪ Seguimiento Físico ▪ Codificación ▪ Revaluación y Amortización ▪ Histórico de Servicios ▪ Estándares de Mantenimiento ▪ Proveedores y Garantías ▪ Evaluación de Rendimiento 	<ul style="list-style-type: none"> ▪ Programación y control ▪ Asignación Paramétrica ▪ CheckList Configurable ▪ Papel o Pocket PC ▪ Tareas Correctivas Automaticas ▪ Histórico y Análisis 	<ul style="list-style-type: none"> ▪ Registro y Codificación ▪ Almacenado ▪ Cruce de consultas ▪ Tracking de Entrega ▪ Registro de Satisfacción 	<ul style="list-style-type: none"> ▪ Requisiciones X Departamento ▪ Consolidación ▪ Compra ▪ Autorizaciones ▪ Recomendación de Reorden ▪ Recepción ▪ Transferencias X Departamento
<p>Mantenimiento Administración Recepción Ama de Llaves Seguridad Guest Service Room Service Conserjería Contratos Externos</p>	<p>Mantenimiento Finanzas Compras Gerencia</p>	<p>Mantenimiento Ama de Llaves Gerencia</p>	<p>Recepción Administración Ama de Llaves Gerencia</p>	<p>Compras Inventarios Finanzas Administración Gerencia (R) Todos los Departamentos</p>

Generalidades



- | Amplio conocimiento del segmento y mejores prácticas incluidas
- | Aplicaciones Visuales y eficientes de última tecnología.
- | Interfaces PC, Flash o Pocket PC por usuario-función.
- | Integración de toda la propiedad, todas las unidades de trabajo y contratistas externos.
- | Ordenes de trabajo preventivas, correctivas o de auditoría integradas con Activo Fijo Indexado (Asset Fixed & Management) , Configuración paramétrica de la Propiedad (PMS), Recursos Humanos disponibles (RRHH), Recursos Materiales disponibles (integrado con requisición, inventario y compras) y recursos financieros disponibles (FM)
- | Gestión integral de auditoría integrada.
- | Lost & Found management y Customer Commitments & Coments
- | Totalmente integrada con GnSYS Evolution Suite

Usuario y Administrador intuitivo



- | Generación paramétrica, rápida o avanzada, de tareas.
- | Revisión visual (cambio de colores) en línea del status de tareas para información a demanda.
- | Programación de tareas a futuro o cíclicas.
- | Configuración paramétrica de acceso por tipo de usuario.
- | Integración total con requisiciones, mensajería interna, Lost & Found y módulo de satisfacción del cliente (auditoria de ingreso de opinión del cliente).
- | Automatización de paralelismo y sincronismo de acciones, mensajes de alarma, auditoria sobre cambios y comunicación a superiores.

Flash Dashboard personalizado por usuario

Task List

Tasks Control management

Expand rows Today From 2008-04-18 00:00 To 2008-04-19 23:59

Filters Search date Creation Start End Completed (4/27)

Corr(18) GS(10) Trs(0) Prev(1) Jobs(0)

Drag a column header here to group by that column.

Request assigned Stopped In Order Done Quick Done Cancelled Refresh(F5) R I D

Priority	Task No.	Task Type	Status	Post	Room	Action	Item	Sub Item	Assigned Employee	Department	Subject
P	43				1607 DK	NOISE	TELEVISION TUBE LG 2		Unassigned	ENGINEERING	
P	42				1006 DK	FLOOD	BATH		Unassigned	HOUSEKEEPING	BATH
P	8				1001 SQ	WATER FLOW	TOILET		Unassigned	HOUSEKEEPING	
P	13				1006 DK	FLOOD	TOILET		Unassigned	HOUSEKEEPING	TOILETTE
P	37				1714 JRK	FLOOD	THERMOSTAT		Unassigned	HOUSEKEEPING	THERMOSTAT
P	30				ADMINISTRATIVE O	TOO COLD	THERMOSTAT		Unassigned	HOUSEKEEPING	
P	2				1004 DK	MISSING ARTICLE	TOILET PAPER		Unassigned	HOUSEKEEPING	
P	5				1101 SQ	TOUCHUP HOUSEK	QUEEN SHEETS		LIDI SERGIO	HOUSEKEEPING	
P	4				1208 EF	STAIN	QUEEN SHEETS		Unassigned	HOUSEKEEPING	
P	33				1201 SQ	MISSING ARTICLE	PLATES		Unassigned	HOUSEKEEPING	
P	22				MAINTENANCE OFFI	GUEST REQUESTE	SHOWER CAP		Unassigned	HOUSEKEEPING	Service client(s)
P	23				1012 DQ	GUEST REQUESTE	SHOWER CAP		Unassigned	HOUSEKEEPING	SC - Multi (voir liste items)
P	44				1006 DK	MISSING ARTICLE	BLACKOUTS		Unassigned	ENGINEERING	Guest service(s)
P	45				1001 SQ	NOISE	TOILET		Unassigned	ENGINEERING	
P	46				1010 CK	FLOOD	toilet Boff		Unassigned	ENGINEERING	toilet floor
P	20				1101 SQ	NOISE	QUEEN BED	MATTRESS	Unassigned	ENGINEERING	
P	19				1013 DK	STAIN	COMFORTER KING		Unassigned	HOUSEKEEPING	
P	39				1001 SQ	DIRTY	ALARM CLOCK		Unassigned	ENGINEERING	
P	41				1001 SQ	CHANGE BULB	BATHROOM NIGHTLIGHT		Unassigned	ENGINEERING	
P	28				1205 DK	MISSING ARTICLE	WASH CLOTH		Unassigned	HOUSEKEEPING	Service client(s)
P	34				1015 DK	MISSING ARTICLE	BEHIND THE DOOR PLA		Unassigned	HOUSEKEEPING	SC - Multi (voir liste items)

Department: ACCOUNTING Other Dept. All

Active View: Default Display New Modify

Log Document done task Assign Employee Item Info Template Item transfer Legend

History Print Find Task Breakdown Configure Quick Done Order Cancelled Invoicing Excel Stop Job Close

Fácil acceso a Ingreso de Tareas

New Task
Close

Task Type

- Corrective
- Guest Service
- Preventive
- Preventive (Template)
- Item Transfer
- Lost and Found
- Requisition
- Other

Department

Department
ENGINEERING
HOUSEKEEPING

Task detail

Tasks: Room: 8 Item: 0

Not configured item

Description:

Note: Repeat

Occupant: Occupied

Priority: Normal

Start Date: 2008-04-18 09:47

Asked by:

Assignment

Employee: None

Contractor: None

Save and New (0)

Save and Quit

Location

All building All sections Multi

HOTEL-ES 19TH Room: 1001 SQ

Item

Specific item

Uncheck the specific item option to view the general items list.

No general item defined

All	Sub-items
AIR CONDITIONING	BATTERY
AIR CONDITIONING & ALARM CLOCK	DOOR KNOB
BATH	KEYS
BATHROOM DOOR	LOCK
BATHROOM NIGHTLIG	MAGIC EYE
BEDROOM DOOR	
BEDSIDE LAMP	
BEDSIDE TABLE	
BIG LAMP	
CARPETS	

Action

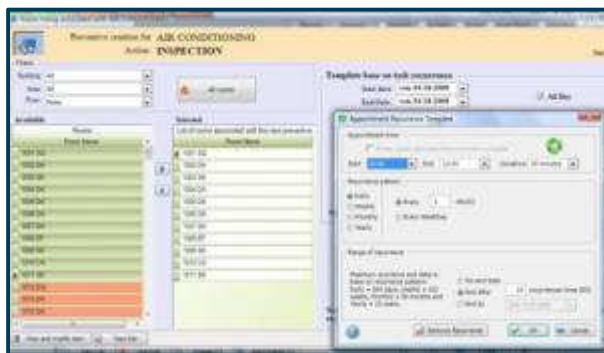
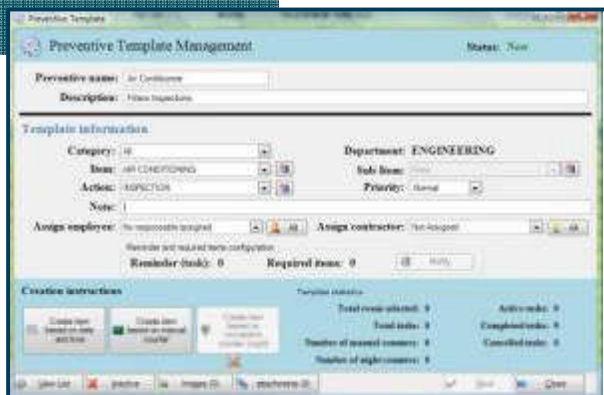
Problems

DOES NOT WORK

REPAIR TO DO

SEE DESCRIPTION

Control de Tareas



- | Usuario Flash altamente intuitivo para generación de tareas
- | Asignación en línea por departamento, ítem y tipo de tareas preventivas, correctivas, guest service, requisiciones, movimiento de ítems o de auditoría.
- | Acceso por pantalla y listado de tareas paramétrico (PC), o recepción interactiva en línea (pocket PC)
- | Control Visual de evolución de tareas, recursos humanos, tiempos de ejecución e insumos.
- | Integración paramétrica de propiedades y departamentos, así como contratistas externos.
- | Reportes de productividad y administración de tareas y recursos.

Plantillas de programación

Preventive Template
Status: **New**

Preventive name:

Description:

Template information

Category: **Department:** **ENGINEERING**

Item: **Sub-Item:**

Action: **Priority:**


Note:


Assign employee: **Assign contractor:**


Reminder and required items configuration

Reminder (task): 0 **Required items:** 0

Creation instructions

 Create item based on date and time

 Create item based on manual counter

 Create item based on occupation counter (night)

Template statistics

Total room selected: 0 **Active tasks:** 0

Total tasks: 0 **Completed tasks:** 0

Number of manual counters: 0 **Cancelled tasks:** 0

Number of night counters: 0

Programación de Tareas Preventivas

Room listing associated with: AIR CONDITIONING

Preventive creation for AIR CONDITIONING
Action: INSPECTION

Filters:
Building: All
Area: All
Floor: None

All rooms

Available	Selected
Room Name	Room Name
1001 SQ	1001 SQ
1002 DK	1002 DK
1003 SK	1003 SK
1004 DK	1004 DK
1005 DK	1005 DK
1006 DK	1006 DK
1007 DK	1007 DK
1008 EF	1008 EF
1009 SD	1009 SD
1010 CK	1010 CK
1011 SD	1011 SD
1012 DQ	
1013 DK	
1015 DK	

Template base on task recurrence

Start date: ven. 04-18-2008
End Date: ven. 04-18-2008

All Day

Appointment Recurrence Template

Appointment time:
 All day option activated from preventive schedule

Start: 12:00 End: 12:30 Duration: 30 minutes

Recurrence pattern:
 Daily
 Weekly
 Monthly
 Yearly
 Every 1 day(s)
 Every WeekDay

Range of recurrence:
 Maximum occurrence end date is base on recurrence pattern:
 Daily = 365 days; weekly = 102 weeks, Monthly = 36 months and Yearly = 10 years.
 No end date
 End after 10 occurrences (max 365)
 End by dim. 4-27-2008

Remove Recurrence OK Cancel

View and modify item View list

Auditoría de Tareas

Inspection Report: ROOM INSPECTION

Criteria Category: BATHROOM (11 Items)

Item	Pass	Fail	Open	Close	Notes
1. Toilet					
2. Sink					
3. Shower					
4. Floor					
5. Walls					
6. Ceiling					
7. Windows					
8. Doors					
9. Electrical					
10. Plumbing					
11. Ventilation					

Criteria Category: BEDROOM (25 Items)

Item	Pass	Fail	Open	Close	Notes
1. Bed					
2. Dresser					
3. Mirror					
4. Chair					
5. Table					
6. Lamp					
7. TV					
8. Fridge					
9. Stove					
10. Microwave					
11. Dishwasher					
12. Sink					
13. Toilet					
14. Shower					
15. Bath Tub					
16. Floor					
17. Walls					
18. Ceiling					
19. Windows					
20. Doors					
21. Electrical					
22. Plumbing					
23. Ventilation					
24. Air Conditioning					
25. Heating					

Room Control

Room	Date	Time	Status	Priority	Notes
1001-01	11/11/2010	10:00	OK	Low	
1001-02	11/11/2010	10:05	OK	Low	
1001-03	11/11/2010	10:10	OK	Low	
1001-04	11/11/2010	10:15	OK	Low	
1001-05	11/11/2010	10:20	OK	Low	
1001-06	11/11/2010	10:25	OK	Low	
1001-07	11/11/2010	10:30	OK	Low	
1001-08	11/11/2010	10:35	OK	Low	
1001-09	11/11/2010	10:40	OK	Low	
1001-10	11/11/2010	10:45	OK	Low	
1001-11	11/11/2010	10:50	OK	Low	
1001-12	11/11/2010	10:55	OK	Low	
1001-13	11/11/2010	11:00	OK	Low	
1001-14	11/11/2010	11:05	OK	Low	
1001-15	11/11/2010	11:10	OK	Low	
1001-16	11/11/2010	11:15	OK	Low	
1001-17	11/11/2010	11:20	OK	Low	
1001-18	11/11/2010	11:25	OK	Low	
1001-19	11/11/2010	11:30	OK	Low	
1001-20	11/11/2010	11:35	OK	Low	
1001-21	11/11/2010	11:40	OK	Low	
1001-22	11/11/2010	11:45	OK	Low	
1001-23	11/11/2010	11:50	OK	Low	
1001-24	11/11/2010	11:55	OK	Low	
1001-25	11/11/2010	12:00	OK	Low	

- | Agenda completa de acciones preventivas y de auditoría.
- | Control de ejecución de auditoría (usuarios, días, ciclos y contenido de la auditoría)
- | Acciones parametrizables por auditoría, exportables a listados o pantallas interactivas en Pocket PC.
- | Generación automática de acciones de auditoría por departamento.
- | Generación automática de acciones correctivas detectadas durante la auditoría.
- | Información histórica de auditoría.

Evaluación y Eslabonado de Tareas

Inspection Report Input

Inspection Report: ROOM INSPECTION Print corrective task section Print Asset Section

Levels that can generate a task to a specific department

Criteria Category: **BATHROOM (11 items)** Expand

Criteria	SATISFYING	TO CORRECT	N/A	Create task	Department	Existing Task No	Note	Room details
BATHROOM DOOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
BATHROOM MIRROR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
BATH CLEANNESS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
BATHROOM FLOOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
STANDARD TOWELS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ENGINEERING	47		
TOILET CLEANNESS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
TOILET LID DOWN	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
SINK TAP CLEANNESS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
SINK CLEANNESS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	HOUSEKEEPING	48		
BATH TAP CLEANNESS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
SOAP SHELF CLEANNESS	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

Criteria Category: **BEDROOM (25 items)**

Criteria	SATISFYING	TO CORRECT	N/A	Create task	Department	Existing Task No	Note	Room details
CARPET APPEARANCE DIRTY	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
ENTRANCE DOOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
AIR CONDITIONER, ROOM TEMPERATURE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
LAMP WORKS WITH SWITCH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
LAMP SHAPE SEAM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
CLEAN BED	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
WELL DONE BED	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

Print View Task Cancel Task Check a column by default Save Close

Programación y Control

List of rooms

Room Control All dates From 2006-04-18 To 2006-04-18

Inspected today Inspection for today None assign rooms

Drag a column header here to group by that column.

Inspection - Mechanical Inspection - Managers Statistics General

Assign Cancel Complete Filters Refresh(F5)

Room	Site	Area	Floor	Last Verification	Next Verif - Frq	Interval days - Frq	Remains days - Fr	Being Inspected	Inspection Date	Inspection Assigned	Asi
1008 EF	ES	ROOM	10	2006-08-17	2006-11-15	90	420	<input type="checkbox"/>			
1001 SQ	ES	ROOM	10	2006-07-07	2006-10-05	90	480	<input type="checkbox"/>			
1002 DK	ES	ROOM	10		2006-07-07	90	480	<input type="checkbox"/>			
1003 SK	ES	ROOM	10		2006-07-07	90	480	<input type="checkbox"/>			
1004 DK	ES	ROOM	10		2006-07-07	90	480	<input type="checkbox"/>			
1005 DK	ES	ROOM	10		2006-07-07	90	480	<input type="checkbox"/>			
1006 DK	ES	ROOM	10		2006-07-07	90	480	<input type="checkbox"/>			
1007 DK	ES	ROOM	10		2006-07-07	90	480	<input type="checkbox"/>			
1009 SD	ES	ROOM	10		2006-07-07	90	480	<input type="checkbox"/>			
1010 CK	ES	ROOM	10		2006-07-07	90	480	<input type="checkbox"/>			
1011 SD	ES	ROOM	10		2006-07-07	90	480	<input type="checkbox"/>			
1012 DQ	ES	ROOM	10		2006-07-07	90	480	<input type="checkbox"/>			
1013 DK	ES	ROOM	10		2006-07-07	90	480	<input type="checkbox"/>			
1015 DK	ES	ROOM	10		2006-07-07	90	480	<input type="checkbox"/>			
1017 SD	ES	ROOM	10		2006-07-07	90	480	<input type="checkbox"/>			
1101 SQ	ES	ROOM	11		2006-07-07	90	480	<input type="checkbox"/>			
1102 DK	ES	ROOM	11		2006-07-07	90	480	<input type="checkbox"/>			
1103 SK	ES	ROOM	11		2006-07-07	90	480	<input type="checkbox"/>			
1104 DK	ES	ROOM	11		2006-07-07	90	480	<input type="checkbox"/>			
1105 DK	ES	ROOM	11		2006-07-07	90	480	<input type="checkbox"/>			
1106 DK	ES	ROOM	11		2006-07-07	90	480	<input type="checkbox"/>			
1107 DK	ES	ROOM	11		2006-07-07	90	480	<input type="checkbox"/>			
1108 EF	ES	ROOM	11		2006-07-07	90	480	<input type="checkbox"/>			
1109 SD	ES	ROOM	11		2006-07-07	90	480	<input type="checkbox"/>			
1110 CK	ES	ROOM	11		2006-07-07	90	480	<input type="checkbox"/>			
1111 SD	ES	ROOM	11		2006-07-07	90	480	<input type="checkbox"/>			
1112 DQ	ES	ROOM	11		2006-07-07	90	480	<input type="checkbox"/>			

Active view: Inspection - Managers
Show only active inspections Only Condo

Room Inspection Room History Report Inspection Report Images at attachments(0)
Room Detail Room List Export to Excel Modified Inspection Comment Card Events

Display Close

Administración de Activos

Asset No.	Asset Name	Asset Type	Area	Location	Company Name	Asset
1	1001 00	TRANSFORMER TIE	1001 00 01 01	1001 00 01 01	1001 00 01 01	TRANSFORMER
2	1002 00	TRANSFORMER TIE	1002 00 01 01	1002 00 01 01	1002 00 01 01	TRANSFORMER
3	1003 00	TRANSFORMER TIE	1003 00 01 01	1003 00 01 01	1003 00 01 01	TRANSFORMER
4	1004 00	TRANSFORMER TIE	1004 00 01 01	1004 00 01 01	1004 00 01 01	TRANSFORMER
5	1005 00	TRANSFORMER TIE	1005 00 01 01	1005 00 01 01	1005 00 01 01	TRANSFORMER
6	1006 00	TRANSFORMER TIE	1006 00 01 01	1006 00 01 01	1006 00 01 01	TRANSFORMER
7	1007 00	TRANSFORMER TIE	1007 00 01 01	1007 00 01 01	1007 00 01 01	TRANSFORMER
8	1008 00	TRANSFORMER TIE	1008 00 01 01	1008 00 01 01	1008 00 01 01	TRANSFORMER
9	1009 00	TRANSFORMER TIE	1009 00 01 01	1009 00 01 01	1009 00 01 01	TRANSFORMER
10	1010 00	TRANSFORMER TIE	1010 00 01 01	1010 00 01 01	1010 00 01 01	TRANSFORMER

Información completa de sus activos:

- ▮ Datos generales y de ubicación.
- ▮ Garantía
- ▮ Histórico de Reparaciones (veces, tiempo y costos)
- ▮ Costo de inmovilización y valuación al día.
- ▮ Sugerencia de Artículos a reemplazar.
- ▮ Valuación de inventario (general, por área, por habitación, etc)

Integración con Compras y Complex AMS.

Asset No.	Asset Name	Asset Type	Area	Location	Company Name	Asset
1	TRANSFORMER TIE	TRANSFORMER TIE	1001 00 01 01	1001 00 01 01	1001 00 01 01	TRANSFORMER
2	TRANSFORMER TIE	TRANSFORMER TIE	1002 00 01 01	1002 00 01 01	1002 00 01 01	TRANSFORMER
3	TRANSFORMER TIE	TRANSFORMER TIE	1003 00 01 01	1003 00 01 01	1003 00 01 01	TRANSFORMER
4	TRANSFORMER TIE	TRANSFORMER TIE	1004 00 01 01	1004 00 01 01	1004 00 01 01	TRANSFORMER
5	TRANSFORMER TIE	TRANSFORMER TIE	1005 00 01 01	1005 00 01 01	1005 00 01 01	TRANSFORMER
6	TRANSFORMER TIE	TRANSFORMER TIE	1006 00 01 01	1006 00 01 01	1006 00 01 01	TRANSFORMER
7	TRANSFORMER TIE	TRANSFORMER TIE	1007 00 01 01	1007 00 01 01	1007 00 01 01	TRANSFORMER
8	TRANSFORMER TIE	TRANSFORMER TIE	1008 00 01 01	1008 00 01 01	1008 00 01 01	TRANSFORMER
9	TRANSFORMER TIE	TRANSFORMER TIE	1009 00 01 01	1009 00 01 01	1009 00 01 01	TRANSFORMER
10	TRANSFORMER TIE	TRANSFORMER TIE	1010 00 01 01	1010 00 01 01	1010 00 01 01	TRANSFORMER

Administración de Activos

View History

Room and Item History Current Room: **All**
Current Item: **All**

Critères de recherche

All Rooms and Items
 Search by Room
 Search by Item

From: 2006-04-18 To: 2006-03-18

1002 DK TV TUBE LG 27" A57C No configuration

Task No.	Room Name	Item Name	Sub Item	Start	End	Department	Company Name	Action	St
1	1001 SQ	TELEVISION TUBE LG 2		2006-05-12T11:38	2006-05-12T12:38	HOUSEKEEPING		REMOTE CONTROL	
6	1001 SQ	BLANKET DOUBLE		2006-08-17T10:52	2006-08-17T10:52	HOUSEKEEPING		TOUCHUP HOUSEKEEPIN	
11	1006 DK	TOILET		2006-05-23T12:24	2006-05-23T12:24	ENGINEERING		WATER FLOW	
40	1006 DK	BATH		2006-08-21T10:25	2006-08-21T10:55	ENGINEERING		HOT WATER	
38	1012 DQ	BATH SHEET		2006-08-21T11:42	2006-08-21T11:42	HOUSEKEEPING		GUEST REQUESTED	Guest
9	1101 SQ	TOILET		2006-08-17T12:15	2006-08-17T12:16	HOUSEKEEPING		FLOOD	
10	1201 SQ	TOILET		2006-05-23T12:22	2006-05-23T12:22	ENGINEERING		FLOOD	
12	1401 SQ	TOILET		2006-05-23T12:26	2006-05-23T12:26	ENGINEERING		WATER FLOW	
18	1513 SD	AIR CONDITIONING & HE		2006-05-30T11:35	2006-05-30T11:35	HOUSEKEEPING		DOES NOT WORK	
29	1714 JRK	THERMOSTAT		2006-08-17T06:25	2006-08-17T06:45	ENGINEERING		DOES NOT WORK	
15	CORRIDOR 10 TH	SMOKE DETECTORS		2006-07-07T15:54	2006-07-07T16:24	ENGINEERING		CHANGE BATTERIES	
17	CORRIDOR 10 TH	EXTINGUISHER PRÉS ES		2006-08-17T09:47	2006-08-17T09:47	ENGINEERING		INSPECTION TO DO	
21	CORRIDOR 10 TH	SMOKE DETECTORS		2006-08-22T10:55	2006-08-22T10:55	HOUSEKEEPING		FLOOD	DÉTECTE
16	LINEN	NEON		2006-08-17T16:06	2006-08-17T16:31	ENGINEERING		CHANGE BULB	
31	MEETING ROOM 1810	CONFERENCE PHONE		2006-08-22T16:27	2006-08-22T16:27	HOUSEKEEPING		NOISE	

Print List View Task Excel Completed tasks Close

Administración de Activos

Items Control List (note: Cancelled tasks are not included)

Room detail: Room / Information / Accounting

Room: 1001 SQ (134 items) Quantity 127, Total Task for period 0

Item	Description	Building	Area	Item Moved	Return Date	Model Name	Model No.	Category	Quantity
TOILET		HOTEL	ROOM					PLUMBING	1
TELEVISION TUBE LG 27"		HOTEL	ROOM					TELEVISION	1
KLEENEX		HOTEL	ROOM					AMENITIES	1
FACE CLOTH		HOTEL	ROOM					LINEN	2
TOILET PAPER		HOTEL	ROOM					AMENITIES	1
HAND TOWEL		HOTEL	ROOM					LINEN	1
CONDITIONNER		HOTEL	ROOM					AMENITIES	1
SHAMPOOING		HOTEL	ROOM					AMENITIES	1
SOAP		HOTEL	ROOM					AMENITIES	1
BATH CARPET		HOTEL	ROOM					LINEN	1
BATH TOWEL		HOTEL	ROOM					LINEN	1
SINK		HOTEL	ROOM					PLUMBING	1
BATH		HOTEL	ROOM					PLUMBING	1
FAN		HOTEL	ROOM					ELECTRICITY	1
BEDSIDE LAMP		HOTEL	ROOM					ELECTRICITY	2
OFFICE DESK LAMP		HOTEL	ROOM					ELECTRICITY	1
BIG LAMP		HOTEL	ROOM					ELECTRICITY	1
SMOKE DETECTORS		HOTEL	ROOM					ELECTRICITY	1
BATHROOM NIGHTLIGHT		HOTEL	ROOM					ELECTRICITY	1
FIRE JET		HOTEL	ROOM					BUILDING	1
THERMOSTAT		HOTEL	ROOM					HEATING & AIR CO..	1
AIR CONDITIONING & HEATING		HOTEL	ROOM					HEATING & AIR CO..	1
WINDOWS		HOTEL	ROOM					BUILDING STRUCT..	1
SHOWER HEAD		HOTEL	ROOM					PLUMBING	1
PORTABLE SHOWER HEAD		HOTEL	ROOM					PLUMBING	1
AIR CONDITIONING		HOTEL	ROOM					PLUMBING	1
CEILING		HOTEL	ROOM					BUILDING STRUCT..	1

Print List | Export to Excel | Images and attachm. | Print Report Summary | Item Info | Counter | Serial/Barcode | Batch Update | Close

Lost & Found

Object lost in room 1015 DK

Lost and Found

Date reported: 2009-04-19

User Name: admin

Status: New

Category: All

ID: CELLULARS

Description: Piled and White Motorola

Reported by: BOYD EAU FRANCE

Value: \$100

Stockroom: LOST & FOUND STOCKROOM 15

Given to: [Field]

Claimed on: 2009-04-19

Phone information:

Last Name: [Field]

First Name: [Field]

Address: [Field]

City: [Field]

State/Prov: [Field]

Email: [Field]

Telephone 1: [Field]

Telephone 2: [Field]

Country: [Field]

Zip code: [Field]

Shipping information:

Shipping method: [Field]

Received reference no: [Field]

Buttons: [Save] [Close]

- | Detallado registro Rápido y Codificado de los elementos encontrados perdidos, con identificación de depósito.
- | Fácil “matcheo” de elementos para identificación de propietarios.
- | Gestión de retorno con seguridad de los ítems.
- | Control completo de tiempos de almacenamiento y responsables.
- | Seguimiento de satisfacción del cliente e integración con módulo específico.
- | Módulo específico de reportes.

Lost and Found List

ID	Category	Description	Value	Stockroom	Date reported	User Name	Status
1015	CELLULARS	Piled and White Motorola	\$100	LOST & FOUND STOCKROOM 15	2009-04-19	admin	New
1016	CELLULARS	Piled and White Motorola	\$100	LOST & FOUND STOCKROOM 15	2009-04-19	admin	New
1017	CELLULARS	Piled and White Motorola	\$100	LOST & FOUND STOCKROOM 15	2009-04-19	admin	New

Lost & Found

Object lost in room 1015 DK

Lost and Found

Date reported: 2008-04-18

Status: **New** ID: User Name: admin

Category: All Object: CELLULARS

Description: Reported by: BORDELEAU FRANCE

Note: Red and White, Motorola

Stockroom: LOST & FOUND STOCKROOM 19 Tag:

Value: 0,00 Given to:

Claimed on: 2008-04-18 Claim dismiss after: 90 days

Lost Found

Claimed:
 Returned:
 To Bill: Billed:
 Donation:
 Cancelled:
 Closed:

Individual Claim Information

Last Name:
 First Name:
 Address:
 City:
 State/Prov.:
 Email:

Phone information

Telephone 1: () -
 Telephone 2: () -
 Ext:
 Fax: () -

Country:
 Zip code:
 Notes:

Shipping information | Payment | Stay Info

Date: 2008-04-18 Shipping method:
 Receipt reference no.:

Initialize Images(0) Print Save Close

Lost & Found

Lost and Found List

All Dates From 2008-04-18 To 2008-04-18

Wizard Search Group By Object Group By Room

Lost object reported more than x days (default= 15) Found object reported more than x days (default= 365)

Drag a column header here to group by that column

Found Claimed To Bill To clear Lost Closed lost Closed returned Closed cleared Cancelled Refresh(F5)

No.	Site	Building	Room	object	Notes	Reported	Closed	Found	Lost	Days to kee	Claimed
7	ES	HOTEL	1011 SD	KEYS		2008-08-16 16:03:00Z	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	15	<input type="checkbox"/>
10	ES	HOTEL	1015 DK	CELLULARS	Red and White, Motorola	2008-04-18 10:21:00Z	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	90	<input type="checkbox"/>

Legend Print List Report Picture View Change Status Excel Change Room Display New Close

Compras e Inventarios



- | Requisiciones personales y por Departamento totalmente integradas a QMS.
- | Trazabilidad durante consolidación, compra y entrega de requisiciones.
- | Consolidación de Requisiciones en Inventario, entrega parcial o total y disponibilidad para Compras.
- | Una única pantalla de trabajo dinámica por perfil de usuario, con toda la info integrada.
- | Consolidación de Requisiciones pendientes en Compras (por artículo, proveedor, depto, etc)
- | Recomendaciones de compra en línea (puntos de reorden, stock real, requerido, comprometido, etc)
- | Múltiples unidades (compra, recepción, consumo), multibodega, Manejo de Presupuesto.
- | Recepción de Mercadería por OC, parcial, Manejo de Condiciones Especiales.
- | Macheo de Recepción con facturas proveedor y Manejo de Condiciones.

Requisiciones

The screenshot displays the 'Inventory Requisition' window. At the top, it shows 'Departmental' information for 'ADMINISTRATION' on '29-01-2008 09:34'. Below this is a table of requisitions. An 'Item Requisition' dialog box is open, allowing for the creation or modification of a requisition item.

Select	Status	Delivery Status	Req. No.	PO No.	Link	Item	Sub Item	Description	Supplier	Requisition Quantity	Order Format	Price	Total
<input type="checkbox"/>	Request					BATH			Supplier 1	1	Unit-(1/1)	30.00	30.00
<input type="checkbox"/>	Approve		2			PLATES		For banquet events	Supplier 1	1	Unit-(1/1)	400.00	400.00

Item Requisition

Employee: **Admin Admin**
 Requesting Dept: **ADMINISTRATION**
 Requested by: Admin Admin
 For department: ADMINISTRATION
 Quantity: 1

Item information
 Item Category: All
 Item: BATH Format: Unit-(1/1)
 Sub Item: -----

Note: Only items configured in the inventory management are displayed.
 Required Date: 2008-01-30 delay 7 day(s)

Note: _____
 Model No: _____ Product No: _____

Buttons: Clear, Save/New (0), Save/Exit, Cancel

Control de Inventarios

Item inventory

Inventory items list

Note: information is saved on every row change.

Quantity adjustment Sub item Under minimum level
 Can modify item info Out of stock Over maximum level

Drag a column header here to group by that column. Supplies Assets

Item Name	Asset Managem	Qty in Stock	Adjustment Current Qty	Dept	Reorder Level	Avg Level	Max Authorized	Req. Qty Requested	Req. Qty Approved	Qty Ordered	Category	Sub Category	Requisition Format	Unit	Order Format	Unit	Preferred Supplier
BATH	<input checked="" type="checkbox"/>	0			2	3	4	1	0	0	PLUMBING		Unit	1	Unit	1	Supplier 1
BEHIND THE DOOR	<input type="checkbox"/>	0	0		0	0	0	0	0	0	IN ROOM STATIO		None		None		
DISPLAY	<input type="checkbox"/>	0	0		0	0	0	0	0	0	IN ROOM STATIO		None		None		
DRY CLEANING	<input type="checkbox"/>	0	0		0	0	0	0	0	0	IN ROOM STATIO		None		None		
EXTRA DISHES RE	<input type="checkbox"/>	0	0		0	0	0	0	0	0	IN ROOM STATIO		None		None		
HOTEL CATALOGU	<input type="checkbox"/>	0	0		0	0	0	0	0	0	IN ROOM STATIO		None		None		
KITCHEN CLOSET	<input type="checkbox"/>	0	0		0	0	0	0	0	0	IN ROOM FURNIT		None		None		
PLATES	<input type="checkbox"/>	31	31		2	3	4	0	1	0	AMENITIES		Unit	1	Dozen	12	Supplier 1
TENT CARD IN ROO	<input type="checkbox"/>	0	0		0	0	0	0	1	0	IN ROOM STATIO		None		None		
TENT CARD LONG	<input type="checkbox"/>	0	0		0	0	0	0	0	0	IN ROOM STATIO		None		None		
TOWEL TO CLEAN	<input type="checkbox"/>	0	0		0	0	0	0	0	0	IN ROOM STATIO		None		None		
TROMBONES	<input type="checkbox"/>	0	0		0	0	0	0	0	0	IN ROOM STATIO		None		None		

Print Excel View History StockRoom Requisition Batch modification

Análisis, Consolidación y Traspaso

Dispatching & delivery

Items dispatching and delivery

Item delivery status (Based on total items for all requisitions)

All items available in inventory Missing items (partial) No items available

Minimum level

Dept. to view: ACCOUNTING Other All

Don't show item with no inventory Auto dispatching Reset

Requesting dept. Quantity < 0 None Req. Date Dept. Item Supplier

Requesting dept.: ACCOUNTING (1 item)														
Req. No.	PO No.	Email Sent	Required Date	Delivery Date	Item	Sub Item	Ready to Deliver	Delivery Status	Ordered Quantity	To pickup	StockRoom	View Stockroom	Delivered	Asset
3	1		2008-02-12		PLATES		<input type="checkbox"/>	Partial	1	0	n	Auto	20	0
Requesting dept.: ADMINISTRATION (1 item)														
Req. No.	PO No.	Email Sent	Required Date	Delivery Date	Item	Sub Item	Ready to Deliver	Delivery Status	Ordered Quantity	To pickup	StockRoom	View Stockroom	Delivered	Asset
2	1		2008-02-04	2008-02-12	PLATES		<input type="checkbox"/>	Partial	1	0	n	Auto	20	0

Sent Email to department

Procesamiento Asistido de Compras

Inventory Purchase Order Processing for Supplier 1

Current item order summary

Item: PLATES	Qty requested: 1	Suggested level: 3	Qty to cover requirements: 0	Unit: Dozen	Quantity to order: 1
Sub item:	Extra quantity: 0				(Dozen)
Model:	Stockroom (-): 20	Minimum Level: 2	Qty to get the to suggested Level: 0	Unit: Dozen	Price: \$ 400.00
Product No.:	Ordered (-): 0	Max Authorize: 4			Total: 400.00 \$
Format(Req): Unit-(1/1)	Qty to deliver (-): 0	Delivery delay: 14			Expected del. date: 2008-02-12 00:00
Format(PO): Dozen-(12/1)					

All New activity only Delivery Qty < 0
 No Grouping By item Show Summary

Item : PLATES (1 item)

Req No	Item	Sub Item	Authorized Quantity	Quantity to deliver	To Deliver	Value	Total	P.O. Reference	Requesting dept	Requested by
2	PLATES		1	0	Qty Auto	400.00 \$	400.00 \$		ADMINISTRATION	Admin Admin

Recepción de Mercaderías

Inventory Item without a PO Under minimum level
Over maximum level

Inventory reception

Choose supplier: Reception No.: Insert new item
Reset quantities

Item detail

Bar Code Note: Press [Enter] after entering the item bar code. Reset scan

Item name: **PLATES** Item No.: **bbb** Bar Code:
 Model Name: Model No.: Format (Req.): Unit-(1/1)
 Minimum level: 2 Quantity in stock: 20 Format (PO): Dozen-(12/1)
 Maximum level: 4 Managed as an asset: StockRoom:

Item Name	Qty in Stock	Format	Qty Ordered	Qty Received		Format	Stockroom + Qty Received	Asset Management	StockRoom
▶ PLATES	20	Unit-(1/1)	1	0	<input type="checkbox"/> Auto	Dozen-(12/1)	20	<input type="checkbox"/>	Stockroom

Print Excel Remove item View Inventory View PO Update inventory Close

Reportes e Históricos

Print Menu

Forms

1

1

123

1

Reports

Requisition
 Approved req. only

Purchase order

Reception

Delivery
 Include not deliver

All
 All

No.: 1 to 3

Specific reports

Budgetary forecast
 Cash flow (forecast)
 Inventory list
 Inventory discrepancy

Item: All
Room: All
Department: All

All Date: 2008-01-29 to 2008-01-29

Note: Cash flow is based on order date + item delivery delay of the supplier. Department

Inventory History

Search criteria:
 All items
 Specific: Department requisition From preventive task From corrective task None configured items

Past
 Current
Required Date: All From: 2006-03-12 to 2006-03-12

Drag a column header here to group by that column.

Item Name	Quantity	Total	Average	Max	Min	Last order
TENT CARD DATAVALET	1	0.00 \$	0.00 \$	0.00 \$	0.00 \$	2006-08-17
PLATES	2	800.00 \$	400.00 \$	400.00 \$	400.00 \$	2008-01-29
Total	Somme = 3.00	Somme = 800.00 \$				

Print Excel Detail Close



Gracias

